

# PACE Evacuation Toolbox™

## Frequently Asked Questions



- **Where can I order a PACE Evacuation Toolbox?**
  - PO and credit card orders are accepted directly through DQE online at [www.dqeready.com](http://www.dqeready.com) or by phone at 800-355-4628.
  - Orders may also be placed through your favorite distributor.
- **How many toolboxes are needed for my facility?**
  - Each PACE Evacuation Toolbox has supplies for up to 25 patients. We suggest purchasing one for each unit/floor.
  - It is suggested that you also purchase one additional toolbox to open and use for training purposes.
- **Why do you recommend one toolbox for every unit/floor?**
  - In an evacuation situation, it is vital to have a consistent process take place on every effected unit/floor. Therefore, it is important that identical tools be accessible to staff on each patient care area so the evacuation runs smoothly. We determined that on average there are up to 25 patients per unit/floor, so the toolbox is organized with supplies for up to 25 patients.
- **What are the dimensions and weight of the toolbox?**
  - The toolbox is: 15"wide x 17"long x 10.5"high.
  - The toolbox weighs approximately 20 lb.
- **Does the toolbox cover the evacuation of pediatric units?**
  - Yes, all units and floors would use the same toolbox for patient evacuation.
- **Can the toolbox be customized?**
  - No, the toolbox only has standard contents available, but there is extra space in the toolbox to add your own additional items. Also, if you need some additional supplies, most products from within the toolbox are available separately.
- **Is this product reusable?**
  - When used for training purposes, many of the products are sold individually, so you can replenish stock without having to purchase a new toolbox. We suggest one extra toolbox be reserved for training use, so complete toolboxes remain active for each hospital unit (up to 25 beds). After use in an evacuation event, this toolbox is not intended to be reusable.
- **Can I purchase replacement items for the toolbox?**
  - Yes, most components are available for individual sale on the [www.dqeready.com](http://www.dqeready.com) website.

- **Is there training provided to use the PACE Evacuation Toolbox?**
  - The PACE Evacuation Toolbox is designed to fit in with your evacuation plan. It comes with a detailed list of uses for each supply.
  - DQE offers a discount on its DQE-on-Demand<sup>®</sup> online training services to customers who have purchased an evacuation toolbox. In the toolbox there is a coupon for 50% off up to 10 seats of DQE-on-Demand online evacuation training for a one year subscription.
  
- **What is an Evacuation Branch?**
  - The Evacuation Branch manages all resources assembled to perform an evacuation of a facility. Lead by the Evacuation Branch Director, the branch manages both the horizontal and vertical movement of patients while maintaining continuity of care.
  
- **What is an Evacuation Group?**
  - The Evacuation Group manages all resources assembled to perform a horizontal evacuation of a specific unit, floor, or department. When evacuating multiple floors, the Evacuation Group is activated by the Evacuation Branch. Generally the Charge RN or other supervisor/manager takes on the role of Evacuation Group Supervisor. This maintains the span of control for the Evacuation Branch Director.
  
- **How does the Evacuation Branch/Group fit within the Hospital Incident Management System (HICS)?**
  - The Evacuation Branch/Group is located under the Operation Section. The Evacuation Branch Director reports to the Operations Section Chief.
  
- **Why assess a patient's mobility level?**
  - By assessing the patient mobility level, you are able to determine the resources needed to evacuate that patient. More resources would be needed to evacuate a stretcher patient than a walking patient, so staff and materiel need to be allocated appropriately depending on the mobility level.
  
- **Does DQE provide training and consulting services for evacuation?**
  - Yes, DQE provides evacuation training, planning, and drill services for healthcare facilities. Contact us at 800-355-4628 to learn more.

**Have Additional Questions? DQE customer service is available to assist you.**

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